



**BANBURY
CROSSROADS
SCHOOL** EST. 1979

Fees Policy – 2022 / 2023

Each year, a new Tuition Fee Schedule is written to reflect evolving requirements of running the School, vis-à-vis the ever-changing economic circumstances in our world. These yearly policy changes are meant to account for perennially rising costs across the board, as well as to counter inflation.

Background

Alberta Education grants cover less than a quarter of the financial cost of running an independent school with uniquely small class-sizes. Our School's operational costs are therefore mostly met by the Tuition Fee, as opposed to government grants. Our Tuition Fee must support our School's exceptionally small student-teacher ratio of under 10:1.

This feature of exceptionally small class-sizes is foundational to the Banbury Crossroads School philosophical mission, yet it means that our staffing costs are significantly higher per student, than for schools with higher student-teacher ratios. In addition, the School's commitment to high quality experiences, excursions, and off-campus education, to enable real world learning, all incur high expenses.

The School donates a percentage of paid Tuition Fees to fund our Bursary Program, administered by the Banbury Crossroads School Society, which is a volunteer-run, charitable non-profit organization associated with the School. The Bursary Program must be applied-to, four months in advance of the start of a semester, and funds, and therefore spaces, are limited.

Procedures



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We are proud to provide Banbury Crossroads' students and parents with the highest possible quality of education of its type. Staff members are hired according to our registered student numbers at the beginning of each school semester, and we must honour our financial commitments to our teachers, administrative staff, external service providers, and so forth. Our registration procedures help administration predict staffing and field trip planning for the upcoming school term.

Once the School has decided to admit a student, the parents of that student must commit to full-year attendance at the School. The signing party is responsible for the full year's tuition. In addition, no reduction or refund will be given, for any reason, including, but not limited to temporary absence, early withdrawal, or dismissal.

Payment of all fees must be completed prior to Registration.

Fees may be paid by certified cheque, money order, bank draft, Visa, MasterCard, or e-transfer. For Visa and MasterCard payments, a 5% surcharge will be levied.

Registration Fee

The yearly Registration Fee for new and returning students is \$500.00. This fee is non-refundable.

However, for returning students registering before May 31st prior to the upcoming school year, the Registration Fee is reduced to \$250.00.

Tuition Fees and Full / Part Time Status

- **Elementary and Junior High Students**



All elementary and junior high students are required to attend full-time.

- **High School Students**

High school students are encouraged to come full-time, although the School may approve a student to attend part-time. The Tuition Fee for high school students is computed on a pro-rated basis, corresponding to the percentage of time that the student is attending the School. According to Alberta Education's regulations, the minimum is at least 20% of the time, and increments above that are in 20% portions, representing one day a week each for increment (e.g. one day a week is 20%, two days a week are 40%, three days a week are 60%, etc.).

- **International Students in the English Immersion Programme**

Government grants are not provided for international students with Study Permits from Immigration, Refugees and Citizenship Canada. International students pay a flat rate by the semester, and must attend for one, or two, full semesters. There are no part-time options for international students in the English Immersion Programme. Please see the appropriate policy for international students.

- **Adult Students**

Adult students who are over-age (age 19 by September 1st of the school year in question) are charged the Tuition Fee on a pro-rated basis, depending on time of attendance, in 20% increments, each representing one day a week. There may be additional fees incurred for extra tutorial time, as required.

Tuition Fee Schedule

Cost, in CAD

- Junior Kindergarten and Kindergarten: \$12,800
- Elementary School (Grades 1 – 6): \$13,800



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- Junior & Senior High School (Grades 7 – 12): \$14,800
- Adult Students: \$20,500
- International Students – Full Year: \$20,500
- International Students – Half Year: \$12,500

Note: Our Tuition Fee Schedule may change without notice

Our Tuition Fee covers everything that a student will do as part of a normal school year, and therefore includes:

- curricular school fees
- curricular field trips
- student ID card
- access to a locker
- music instrument rental
- one copy of the yearbook
- access to textbooks
- access to computers during school hours
- physical education
- any and all complimentary courses offered (e.g. art, music, drama, foods)
- enhanced cleaning protocols mandated by Alberta Health Services as directed

Our Tuition Fee does not cover:

- out of school care
- accommodations or food
- banquet tickets
- extra-curricular field trips (that occur outside normal school hours, that are overnight, or that take place outside Alberta)
- municipal transportation (i.e. Calgary Transit)
- graduation photographs



- Provincial Diploma Exam fees
- any special accommodations deemed by the School to be required for the student to function, as per the Admission Policy and Selection Procedures

Payment of Tuition

Tuition payments can be paid in one of the following ways:

1. **Single lump sum payment.** This must be received in full by July 31st of the current year.
Note: International students may only pay by a lump sum.
2. **Semester-based payment.** This requires half the Tuition Fee payment due by July 31st and half by December 31st.
3. **Ten installments.** Each being one-tenth the year's Tuition Fee, paid monthly by pre-authorized payments, e-transfer, or post-dated cheques dated the last day of each month. Each of the ten installments must be received by the last day of the month, starting in June, for the current academic year.
 - a. Payments are therefore due:
 - i. June 30th for September's Tuition Fee portion
 - ii. July 31st for October's Tuition Fee portion
 - iii. August 31st for November's Tuition Fee portion
 - iv. September 30th for December's Tuition Fee portion
 - v. October 31st for January's Tuition Fee portion
 - vi. November 30th for February's Tuition Fee portion
 - vii. December 31st for March's Tuition Fee portion
 - viii. January 31st for April's Tuition Fee portion
 - ix. February 28th for May's Tuition Fee portion
 - x. March 31st for June's Tuition Fee portion
 - b. The specific payments for the 10-month payment plan are as follows:
 - Pre-School and E.C.S.: \$1,280/month
 - Elementary: \$1,380/month



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- Junior & Senior High School: \$1,480/month
- Adult Students: \$2,050/month

Tuition Discount Policies

Certain discounts can be made under the following circumstances:

1. **Family Rate:** In order to help our families, tuition fees are reduced when a family has more than one child attending the School, at the following rate:
 - First child: Full fare
 - Second and subsequent children: 10% reduction for that child's Tuition Fee
2. **Single lump sum payment.** Anyone paying their tuition by a single lump sum at the beginning of the school year will receive a discount. (Note: International students do not get a discount for paying with lump sum).
 - a. **Lump sum payment by May 31st.** 10% discount.
 - b. **Lump sum payment by June 30th.** 5% discount.
 - c. **Lump sum payment by July 31st.** 2.5% discount.
 - i. **Note:** *These discounts do not stack.*
3. **Semester-Based Payment.** Anyone paying for their tuition in two lump sums prior to each school semester (July 31st, and December 31st) will receive a 2.5% discount on each split tuition fee payment.
4. **Referral Program.** Any new registrants referred by an existing student's family will yield that student's family 10% off their first child's tuition for the upcoming year.
 - ii. **Note:** *This discount does stack; if multiple referrals register, each referral grants 10% off the referring family's tuition for the upcoming year.*
5. **Alumni Rate:** Children of Banbury Crossroads School alumni get a 50% discount off tuition.



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Default of Payment

Non-payment of fees may result in the student being suspended until payment is made. A service charge of \$100.00 will be levied on each NSF and/or returned payment. There will be a 5% interest charge levied on all fees that are 60 days or more overdue. In addition, after 90 days of non-payment, a collection agency will be contacted, and/or legal action may be pursued.

Bursary Program

The Banbury Crossroads School Society runs a Bursary Program, which has limited capacity to offer bursaries to parents each year. Applications can be made to the Society via email.